

BCT Minutes March 9, 1999

The meeting was held on March 9, 1999 at 9:00 a.m., at Kelly Air Force Base in San Antonio, Texas.

Members Present and Support Personnel:

Name	Organization	Present	Absent
Banner, Gordon	TNRCC	X	
Brady, Ryan	KAFB	X	
Brown, Leslie	KAFB	X	
Buelter, Don	KAFB	X	
Callaway, Laurie	BCA (KPMG)	X	
Carrillo, Mike	EPA	X	
De Venoge, Tom	KAFB	X	
Landez, Norma	KAFB	X	
Meshako, Chuck	BCA	X	
Miller, Merle	GKDC (OpTech)	X	
Neff, Richelle	UNITEC	X	
Pavlo, Tina	GKDC (OpTech)		X
Power, Abigail	TNRCC	X	
Price, Lisa Marie	EPA		X
Ryan, William	KAFB	X	
Sassaman, Brian	KAFB	X	
Skrobarcek, Brian	KAFB (WPI)	X	
Stankosky, Laura	EPA	X	
Underwood, Tim	BCA (KPMG)	X	
Wolf, Chris	KAFB	X	

November 9-10, 1999
December 14-15, 1999

Lee Wille (UNITEC) facilitated.

Dates for upcoming meetings.

April 13-14, 1999
May 11-12, 1999
June 8-9, 1999
July 13-14, 1999
August 10-11, 1999
September 14-15, 1999
October 12-13, 1999

Item #	Tracking #	Time	Lead	Support	Discussion Topic	Comments	How will we know it's done?	Disposition
1.	155	9:00am	Wills, P.	BCT Members	GIS Web Map Demonstration	Demonstrate GIS Web Map Capabilities.	Demonstration is completed.	Closed. Team heard presentation on GIS system and web site.
2.	326	9:30am	Wolf, C.	BCT Members	Basewide Groundwater Update	Provide an update on the HGL modeling effort.	Update is provided.	Closed. Incorporating comments into Basewide flow model and calibration report by end of March. Received draft of Biodegradation report from HGL. Draft will be ready by the end of March. Site S-4 plume model development is on schedule. Mr. Skrobarcek will add to tracking database.
3.	180	9:40am	Brown, L.	Price, L.	Site D-10/ 106 Action	Report status on Site D-10/ 106 Action including timeframe for DoD to proceed.	Status report is completed.	Discussed and closed. Matter is not resolved.
4.	323	9:50am	de Venoge, T.	BCT Members	Background Metal Values	Provide BCT Summary of Statistical Data for Existing Soils Background Values.	Data provided to BCT.	Open. Forwarded background inorganic information to Corps of Engineers. Corp is currently reviewing the information. Date changed to 4-13-99.
5.	313	10:00am	Wolf, C.	BCT Members	Zone 1 Update	Each month provide team with current activities in Zone 1.	Discussion is completed.	Closed. Handout presented. Briefing delivered.
6.	314	10:20am	Buelter, D.	BCT Members	Zone 2 Update	Each month provide team with current activities in Zone 2.	Discussion is completed.	Closed. Handout presented. Handouts include a little more detail. Many crews will be in the field April-July collecting samples. Mr. Buelter suggested that a small number of new wells may be needed to characterize the interior of the S-4 plume. Updated and clarified slides. Re: page 2, slide 16: Base will move forward with optimization of interim system at site S-8. Letter to Mr. Banner (cc: EPA) will be written soon. (Leslie and Parker have communicated about it.) Re: page 3, slide 22: TNRCC accepted that a Gundle wall would satisfy regulatory requirements to prevent groundwater infiltration to storm drains, but did not require the wall specifically.
7.	315	10:35am	Buelter, D.	BCT Members	Zone 3 Update	Each month provide team with current activities in Zone 3.	Discussion is completed.	See item 6 Disposition.
8.	337	10:50am	Sassaman, B.	BCT Members	Off-base Risk Assessment	Establish the extent of any risk assessment in Zone 4 off-base.	Approved written procedure for Zone 4 off-base risk assessment.	Open. Investigating Air Force internal requirements. Issue is pending. New date 4-13-99.
9.	344	11:00am	Sassaman, B.	BCT Members	SARA and USGS Project Work Plans	Provide formal response to comments to the regulators.	Regulators receive response to comments.	Closed. Kelly received regulatory comments. Letter response will be sent to the EPA and TNRCC by 4-12-99. Kelly will begin the river study in cooperation with SARA. Mr. Skrobarcek will track letter response.
10.	316	11:20am	Sassaman, B.	BCT Members	Zone 4 Update	Each month provide team with current activities in Zone 4.	Discussion is completed.	Closed. Handout distributed. Highlighted changes since last BCT.
11.	333	1:00pm	Ryan, W.	BCT Members	Monitor Well Construction /MNA Sampling	Discuss monitor well construction and natural attenuation sampling.	Discussion is completed.	Closed. Effect of stainless steel casing on hydrogen in wells is hard to determine in the field. It is a factor to consider, but should not necessarily drive a change in procedure. Kelly will not change well construction procedures.

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12.	317	1:10pm	Wolf, C.	BCT Members	Zone 5 Update	Each month provide team with current activities in Zone 5.	Discussion is completed.	Closed. Handout distributed. Construction of ISM at Site S-1 will begin in May.
13.	338	1:25pm	Wolf, C.	BCT Members	Eco-risk Tier II Work Plan	Update the BCT on the status of the Tier II Workplan.	Specific data submitted to regulators is approved.	Closed. Received more comments from contractors than anticipated. Meeting with contractors will take place tomorrow. Draft final should be submitted by 3-19-99. Separating Tier I Checklist and Tier II Work Plan. The documents will be submitted simultaneously, but as separate documents.
14.	336	1:35pm	Wolf, C.,	Buelter, D., Banner, G., Power, A., Stankosky, L.	Metals in Groundwater	Establish means of determining if metals have been released to groundwater on Kelly.	BCT consensus on document which defines the process of determining metals released to groundwater.	Open. Change date to 4-13-99.
15.	339	2:05pm	Ryan, W.	BCT Members	Revised Full Closure Model	Generate revised full closure model.	Revised full closure model is accepted.	Closed. Report of anticipated deliverable due dates based on full closure model was distributed. All items are now in the BCTDB (BCT data base). Moving forward changes will be recorded as they occur and Kelly will reissue the Full Closure Model quarterly. (Some descriptors and dates need to be changed, e.g. page 9, approach to establishing background metal values.)
16.	340	2:45pm	Skrobarcek, B.	BCT Members	BCT Database Update	Update BCTDB with Revised Milestones from the Full Closure Model.	BCTDB is updated.	See item 15 Disposition.
17.	448	2:50pm	de Venoge, T.	BCT Members	TRS Update	Provide team with a TRS update.	Discussion is completed.	Closed. Discussed TRS agenda.
18.	447	2:55pm	Underwood, T.	BCT Members	PBA Transition	Each month, through 12-99, update the BCT on the Lockheed Martin transition.	Discussion is completed.	Closed. PBA contract went to Lockheed-Martin and Tinker AFB. Lockheed-Martin wants interim measures in place by 6-14-99. Plan includes transition, including permanent modifications by 12-14-99. They will use a maximum of 21 environmental units. Extensive construction to alter facilities is planned. Will have better definition of plans on 3-25-99. We will need to implement hot transfer process. Mr. Banner would like to suggest changes in the hot transfer process.
19.	343	3:05pm	Ryan, W.	BCT Members	SWMU Schedules	Reach consensus on the QC model.	BCT reaches a consensus on the model.	Open. Notebook handed out last time had 300 and 600 areas. The numbers were project numbers. Year is funding year. Process would be applied to closures not needing corrective action. New date – next teleconference.

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20.	385	3:35pm	Ryan, W.	Wille, L.	Tentative Agenda	Define a method for developing and distributing the draft and final agenda.	BCT reaches a consensus on the method.	Closed. Ms. Neff will e-mail BCT proposed agenda 2 weeks prior to the BCT meeting. Return time frames, limits, and new items to Ms. Neff by Friday of that week. Ms. Neff will e-mail the tentative agenda to the BCT by the following Tuesday. Send modifications to Ms. Neff by following Thursday. Ms. Neff will e-mail the agenda to Mr. Ryan, Mr. Banner, and Mr. Carrillo by COB Thursday. They approve by Friday at noon. Ms. Neff e-mails the agenda to the team Friday p.m.
21.	386	3:50pm	Ryan, W.	BCT Members	BCT Teleconference Scheduling	Each month establish the upcoming schedule of teleconferences.	Teleconference schedule adopted by the team.	Closed. Next teleconference scheduled for 3-31-99 at 9:00am CST.
22.	384	4:00pm	Ryan, W.	de Venoge, T. Banner, G. Carrillo, M.	List of Documents going to the RAB at the Conclusion of the March BCT Meeting.	Each month Tom will provide a list of documents going to the RAB.	Team receives list of documents to go to the RAB.	Closed. Five documents going to the RAB: <ul style="list-style-type: none"> • IWCS Evaluation and Closure Strategy • Interim/Stabilization Measures Work Plan for Bldg. 258 SWMU, Phase 2 • Interim/Stabilization Measures 90% Design Specs for Zone 3, Site MP (OT-2) • Basewide QAPP and Sampling and Analysis Plan • Quality and Technical Plans, Lead Contaminated Soil Removal at DRMO Lot Z04. The "Comments" and "How will we know it is done?" columns have been rewritten to clarify that the BCT is receiving the list, it is not creating or approving the list.
23.	383	4:05pm	Ryan, W.	BCT Members	Begin April Agenda	Each month establish the following month's agenda at the end of the BCT meeting.	Team approves agenda items.	Closed. <ul style="list-style-type: none"> • Items 4, 8, and 14 from present agenda • Update for RAB meeting 4-27-99 (de Venoge, T.) • Feedback to Mr. Skrobarcek on Status Report from BCTDB (Carrillo, M.) • Kelly to provide information on wells to be sampled using low flow in May/June (list and maps) (Ryan, W.) New standing items: <ul style="list-style-type: none"> • PBA transition (Underwood, T.) • Team input to Lee (Wille, L.) • Lee's input to team (Wille, L.)

Tentative Agenda for April 13 BCT

The meeting will be held on April 13, 1999 at 9:00 a.m.

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1.		de Venoge, T.	BCT Members	Background Metal Values	Provide BCT Summary of Statistical Data for Existing Soils Background Values	Data provided to BCT.	
2.		Sassaman, B.	BCT Members	Off-base Risk Assessment	Establish the extent of any risk assessment in Zone 4 off-base.	Approved written procedure for Zone 4 off-base risk assessment.	
3.		Wolf, C.	Buelter, D. Banner, G. Power, A. Stankosky, L.	Metals in Groundwater	Establish means of determining if metals have been released to groundwater on Kelly.	BCT consensus on document which defines the process of determining metals released to groundwater.	
4.		de Venoge, T.	BCT Members	Update for RAB Meeting	Provide team with a RAB meeting update.		
5.		Carrillo, M.	BCT Members	Status Report Feedback	Provide feedback on the Status Report from the BCTDB.	Discussion is completed and an edited Status Report is provided.	
6.		Ryan, W.	BCT Members	Low Flow Sampling	Kelly to provide information on wells to be sampled using low flow in May/June.		
7.		Underwood, T.	BCT Members	PBA Transition	Each month update the BCT on the Lockheed-Martin transition.		
8.		Wille, L.	BCT Members	Team input to Lee			
9.		Wille, L.	BCT Members	Lee's input to team.			
10.	10 min	Wolf, C.	BCT Members	Zone 1 Update	Each month provide team with current activities in Zone 1.	Discussion is completed.	
11.	10 min	Buelter, D.	BCT Members	Zone 2 and 3 Update	Each month provide team with current activities in Zone 2 and 3.	Discussion is completed.	
12.	10 min	Sassaman, B.	BCT Members	Zone 4 Update	Each month provide team with activities in Zone 4.	Discussion is completed.	
13.	10 min	Wolf, C.	BCT Members	Zone 5 Update	Each month provide team with current activities in Zone 5.	Discussion is completed.	
14.	5 min	Ryan, W.	De Venoge, T., Banner, G., Carrillo, M.	List of Documents Going to the RAB	Each month Major de Venoge will provide a list of documents going to the RAB.	Team receives list of documents to go to the RAB.	
15.	10 min	Ryan, W.	BCT Members	BCT Teleconference Scheduling	Each month we will establish the coming schedule of teleconferences.	Teleconference schedule adopted by the team.	
16.	15 min	Ryan, W.	BCT Members	Begin May agenda	Each month we will begin to establish the next month's agenda at the end of the BCT meeting.	Team approves agenda items.	