

BCT Minutes 12 October 1999

The meeting was held on 12 October 1999 at the WPI office in San Antonio, Texas.

Members Present and Support Personnel:

Name	Organization	Present	Absent
Banner, Gordon	TNRCC	X	
Brown, Leslie	KAFB		X
Buelter, Don	KAFB		X
Callaway, Laurie	BCA (KPMG)		X
Carrillo, Mike	EPA	X	
Landez, Norma	KAFB	X	
Meshako, Chuck	BCA	X	
Miller, Merle	GKDC (OpTech)		X
Neff, Richelle	UNITEC	X	
Ortiz, Steve	TNRCC		X
Pavlo, Tina	GKDC (OpTech)		X
Power, Abigail	TNRCC	X	
Price, Lisa Marie	EPA	X	
Ryan, William	KAFB	X	
Sassaman, Captain Brian	KAFB	X	
Stankosky, Laura	EPA		X
Underwood, Tim	BCA (KPMG)		X
Weegar, Mark	TNRCC	X	
Wolf, Captain Chris	KAFB	X	

Lee Wille (UNITEC) facilitated.

Dates for upcoming meetings.

November 9-10, 1999
December 14-15, 1999
February 8-9, 2000

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Item #	Tracking #	Lead	Support	Discussion Topic	Comments	How will we know it's done?	Disposition
1.	663	Underwood, T.	BCT Members	PBA Transition Update	Each month, through December 99, update the BCT on the Lockheed Martin transition.	Team receives update.	Closed. Report given.
2.	661	EPA, TNRCC	BCT Members	Background Soils Report	EPA and TNRCC will review and provide comments on the current draft of the COE Background Soils Report.	Team receives comments from EPA and TNRCC.	Closed. Kelly AFB will submit revised statistical analysis of soils background study as addendum to original report before the November BCT. TNRCC & EPA will send acceptance letters.
3.	660	Ryan, W.	Buelter, D Landez, N. Sassaman, B. Wolf, C.	Background Metal Values in Soil	Kelly AFB will identify sites where metal concentrations exceed soil background and delineation is difficult.	Team receives information and gains an understanding of soil metal concentrations.	Open. Kelly AFB will select sites to propose detailed rationales explaining occurrences of metals which exceed computed background values but are not indicative of a release.
4.	662	Landez, N.	Meshako, C. Wolf, C. Banner, G. Price, L.	Disposition of SWMU Sites Listed and Not Listed on the NOR	Kelly AFB will present a proposal for management and tracking of SWMUs listed and not listed on the NOR.	Team discusses the proposal and suggests revisions that will lead to approval at the November BCT meeting.	Closed. Norma Landez will create a site close-out list for each site by the December BCT. A proposed action will be identified based upon the list of actions in the October letter to Gordon Banner. Kelly team will help. Inform BCT of progress in November. Goal: BCT approval of the list.
5.	658	Ryan, W.	Landez, N.	Traditional Sampling vs. Low-Flow Sampling	Kelly AFB will identify projects and provide rationale for projects in which the base cannot transition from traditional sampling to low-flow sampling.	Team approves list of non-transitional sites leading to EPA and TNRCC approval letters.	Open. Kelly AFB will review list to try to reduce the number of projects on the list. TNRCC & EPA will discuss the revised list. All will review acceptable modifications to low-flow procedure. Kelly AFB will talk to Mark Weegar to resolve imminent sampling events. Deadline next teleconference.
6.	659	Wolf, C.	Buelter, D. Meshako, C.	Metals in Groundwater	Review maps showing metal concentrations in ground water.	Short term goal is to provide information and gain an understanding of the extent of metals in ground water. Long term goal is to determine if background analysis is needed.	Closed. Kelly AFB will make a list of metals to investigate in groundwater, and will propose a methodology for defining background for each of those metals.
7.	675	Hampton, R.	BCT Members	SITE Program	Discuss SITE Program possibilities.	Discussion is complete.	Open. A teleconference call will be scheduled between Kelly EM, TNRCC and EPA before the next BCT meeting.
8.	665	Buelter, D.	BCT Members	Zone 2 Update	Each month, provide team with update of current activities in Zone 2.	Team receives update.	Closed. Zone 2 update completed.
9.	666	Buelter, D.	BCT Members	Zone 3 Update	Each month, provide team with update of current activities in Zone 3.	Team receives update.	Closed. Zone 3 update completed.
10.	664	Wolf, C.	BCT Members	Zone 1 Update	Each month, provide team with update of current activities in Zone 1.	Team receives update.	Closed. Zone 1 update completed.
11.	667	Sassaman, B.	BCT Members	Zone 4 Update	Each month, provide team with update of current activities in Zone 4.	Team receives update.	Closed. Zone 4 update completed.

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12.	668	Wolf, C.	BCT Members	Zone 5 Update	Each month, provide team with update of current activities in Zone 5.	Team receives update.	Closed. Zone 5 update completed.
13.	670	Ryan, W.	Banner, G. Carrillo, M.	List of Future Deliverables (Regulators/RAB)	Each month, provide a list of upcoming documents for review.	Team receives list of upcoming documents for review.	Closed. List distributed.
14.	669	Ryan, W.	BCT Members	BCT Teleconference Scheduling	Each month, establish the coming schedule of teleconferences.	Teleconference schedule adopted by the team.	Next teleconference 10/29/99 at 9:00 AM.
15.	671	Ryan, W.	BCT Members	Begin November agenda	Each month, begin to establish the next month's agenda at the end of the BCT meeting.	Team approves agenda items.	Closed. Open items will be moved to the November BCT agenda. Additional November agenda items include: <ul style="list-style-type: none"> • Zone 4 OU2 flux density sampling Work Plan (Brian S.).
16.	672	Wille, L.	BCT Members	BCT Surveys	Each month, through December 99, the team will complete surveys evaluating the BCT and the meeting facilitator.	Team completes surveys.	Surveys completed.
17.	673	Landez, N.	Power, A. Carrillo, M.	300 Area RFI Phase I	Review 300 Area RFI Phase I data for sites proposed for "No Further Action". Review Bldg 360 RFI Phase I data and surrounding data.	Review of data is completed.	Closed. Reviewed Phase I results for units needing no further investigation during Phase II of this project.

Note: From now on, Kelly AFB will submit an original and one copy of all documents and correspondence to Mark Weegar and one copy to Region 13 (Abbi Power). All correspondence should be addressed to Mr. Weegar.